

Training Passport Funding Request Form

About the Training Passport

The Canadian Neurodevelopmental Research Training (CanNRT) Platform's Training Passport is for current CanNRT Fellows. It offers flexible financial support up to \$2,000 per year per Fellow (for the duration of their enrolment in the program) to maximize engagement in a range of activities advancing their career development, including taking part in conferences, pursuing additional training, and organizing their own trainee-led workshop(s).

How to maximize benefits from the Training Passport

- Consult the CanNRT Team with ideas and/or questions by contacting canlrt@mccill.ca
- Collaborate with peers
- Follow the CanNRT newsletter and [social media channels](#) for new opportunities
- Apply for Training Passport funding

How to apply for the Training Passport

- Applications for funding can be submitted on rolling basis from September to May using this form
- Submit questions and the completed application form **at least 2 months prior** to the activity by email to Ellie-Anna Minogianis, Training Program Manager, at canlrt@mccill.ca

Reporting and acknowledgement

- Acknowledge CanNRT funding in your presentation or poster by including our name and logo or using our PowerPoint template. [Download them here](#).
- Upon completion of your event, send the following via email to canlrt@mccill.ca:
 - brief text describing your experience
 - a photo

These items will be used for reporting purposes and may be shared in our newsletter, social media, and/or on our website.

A) General information:	
Applicant(s)	Name of applicant(s):
Event type	<input type="checkbox"/> Attend a conference/training activity (fill sections B (blue) & D) <input type="checkbox"/> Organize a Trainee-led activity (fill sections C (purple) & D) <input type="checkbox"/> Other, please specify or contact Ellie-Anna Minogianis :

B) Attending an activity	
Title	
Format	<input type="checkbox"/> Conference <input type="checkbox"/> Course/training workshop <input type="checkbox"/> Other, please specify:
Date(s)	
Location	
Expected number of participants	
Description <i>(provide a synopsis & link to any external websites)</i>	
Keywords (up to 5):	
Are you presenting? <i>(If yes, include your abstract)</i>	<input type="checkbox"/> Oral presentation <input type="checkbox"/> Poster presentation <input type="checkbox"/> Not applicable
	Abstract:
Expected outcomes <i>(Describe how this activity will contribute to your career development - 200 words)</i>	
Other details (optional)	

C) Organizing a Trainee-led Activity	
Title	
Date and time	
Mode of event	<input type="checkbox"/> In person, please specify location: <input type="checkbox"/> Virtual <input type="checkbox"/> Hybrid, please provide details:
Expected number of participants	Minimum: Maximum:

<p>Description <i>(provide a synopsis as it would appear on the TACC website - 200 words)</i></p>	
<p>Target Audience <i>Check all that apply</i></p>	<input type="checkbox"/> Platform Fellows (Year 1, Year 2, Year 3) <input type="checkbox"/> Platform Affiliated Students/Postdocs <input type="checkbox"/> All Platform members (Faculty, community members, etc.) <input type="checkbox"/> Other, please specify:
<p>Proposed presenter(s) & their affiliation <i>(Include link to external websites if relevant)</i></p>	
<p>Proposed Presenter(s) bio(s) <i>(200 words per bio)</i></p>	
<p>Format of event</p>	<input type="checkbox"/> Didactic lecture <input type="checkbox"/> Interactive workshop <input type="checkbox"/> Networking event <input type="checkbox"/> Panel discussion <input type="checkbox"/> Research Forum <input type="checkbox"/> Other, please specify:
<p>Learning Objectives <i>(e.g., Describe change in skills, knowledge or attitudes as a result of this activity)</i></p>	<ul style="list-style-type: none"> • • •
<p>Expected outcomes <i>(Describe the expected impact of the activity - 200 words)</i></p>	
<p>Applicants' roles <i>(If you are more than one applicant, describe how you plan to collaborate - 200 words)</i></p>	
<p>Other details (optional)</p>	

D) Budget		
Item	Amount	Brief justification of the amount <i>(justification should be by category)</i>
Registration fees	\$	

Accommodation	\$	
Transportation	\$	
Other (please specify)	\$	
Total	\$	

I have attached proof to justify these amounts (*invoices, quotations, etc.*)

For Admin Review		
Application #	Date of submission:	Date of decision:
The funding request is		
<input type="checkbox"/> Complete and scheduled for review at the next Steering Committee meeting on: _____		
<input type="checkbox"/> Incomplete and returned to the applicant(s)		
Additional comments and suggestions:		

For Committee Use		
Application #	Date of submission:	Date of decision:
The funding request is		
<input type="checkbox"/> Accepted		
<input type="checkbox"/> Rejected		
<input type="checkbox"/> Revisions requested		
Additional comments and suggestions:		